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Report of ....

San Francisco Nursery for Homeless Children

San Francisco
1900

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SAN FRANCISCO NURSERY FOR HOMELESS CHILDREN

SAN FRANCISCO NURSERY FOR HOMELESS CHILDREN

ELEVENTH ANNUAL REPORT

OF THE

SAN FRANCISCO NURSERY

— FOR —

HOMELESS CHILDREN

1534 MISSION STREET

Telephone South 627

1900

INCORPORATED MARCH 24, 1892

San Francisco Nursery for Homeless Children.

The "Home" of the Society is located on Mission street, corner of Twelfth, and may be visited every day except Sunday.

Parents and friends can visit the children on the First Saturday and third Sunday in the month, from 2 to 5 P. M.

The nucleus of a library has been formed through the kindness of Miss Ethel Prentiss-Smith and Mr. John Parkhurst. It is the desire of the Board of Managers to increase the number of volumes and the ladies hope friends of the institution will aid by sending to the Home old or new books suitable for children.

The attention of our friends is called to the generous offer of Wells, Fargo & Co., to forward to the Nursery, free of charge, bundles not exceeding fifty pounds in weight.

MANAGERS FOR THE YEAR 1900

MRS. WILLIAM FRANK, Succeeded by MRS. J. W. PEW, President
MRS. J. W. PEW, First Vice-President, - - - - - - - - - Belvedere
MRS. JAMES ELDER, Second Vice-President, - - - - - 3402 Clay Street
MISS S. E. COWELL, Third Vice-President, - - - - - - 413 Hyde Street
MRS. S. B. McLENEGAN, Treasurer, - - - - - 973 Fifth Avenue, Oakland
MRS. W. E. JACKSON, Recording Secretary, - - - - - 2430 Fulton Street
MISS C. V. TRUSLOW, Corresponding Secretary, - - 1914 Washington Street

MRS. J. BERTZ, - - - - - - - - - - - - - - 1326 Hayes Street
MRS. O. B. BURNS, - - - - - - - - - - - - - - 8 Ellis Street
MRS. R. H. COUNTRYMAN, - - - - - - - - - - 320 Walnut Street
MRS. J. L. GOULD, - - - - - - - - - 1816 Encinal Avenue, Alameda
MRS. WILLIAM HOLLIS, - - - - - - - - - - - - 756 Oak Street
MRS. M. H. HECHT, - - - - - - - - - - 2100 Washington Street
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MRS. C. M. KINNE, - - - - - - - - - - - - - Occidental Hotel
MRS. GUY MANNING, - - - - - - - - - - - - - - 754 Oak Street
MRS. A. H. MARTIN, - - - - - - - - - - - - - - 3434 Clay Street
MRS. H. E. OSBORNE, - - - - - - - - - 1014 Paru Street, Alameda
MRS. E. F. PRESTON, - - - - - - - - - Woodside, San Mateo
MRS. WILLIAM THOMAS, - - - - - - - - - - 2614 Pacific Avenue
MRS. F. V. WRIGHT, - - - - - - - - - - - - 601 Stockton Street
MISS CLARA WILSON, - - - - - - - - - - - 1517 Larkin Street

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J. W. PEW.
C. S. WRIGHT.
C. S. NEAL.

Physicians.

Visiting,

DR. GUY E. MANNING.

Consulting,

DR. WM. BOERICKE,
DR. JAMES WARD.

Attorneys.

R. B. MITCHELL.
D. H. WHITTEMORE.
E. B. YOUNG.

Matron.

MRS. M. L. DAVIS.

MANAGERS FOR THE YEAR 1901.

MRS. J. BERTZ, President, - - - - - - - - - - - 1326 Hayes Street
MRS. JAMES ELDER, First Vice-President, - - - - - - - 3402 Clay Street
MISS S. E. COWELL, Second Vice-President - - - - - - 413 Hyde Street
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MRS. W. E. JACKSON, Recording Secretary, - - - - St. Nicholas Hotel
MISS C. V. TRUSLOW, Corresponding Secretary, - - - 1914 Washington Street

MRS. WM. FRANK, - - - - - - - - - - - - - 1090 Post Street
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MRS. R. H. COUNTRYMAN, - - - - - - - - - - 320 Walnut Street
MRS. F. L. GOULD, - - - - - - - - 1816 Encinal Avenue, Alameda
MRS. WM. HOLLIS, - - - - - - - - - - - - - - 756 Oak Street
MRS. M. H. HECHT, - - - - - - - - - - 2100 Washington Street
MRS. C. M. KINNE, - - - - - - - - - - - - - Occidental Hotel
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MRS. E. F. PRESTON, - - - - - - - - - - Woodside, San Mateo
MRS. WM. THOMAS, - - - - - - - - - - - - 2614 Pacific Avenue
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MRS. W. S. LEAKE, - - - - - - - - - - - - - - Palace Hotel
MRS. A. DERNHAM, - - - - - - - - - - - - - - 1354 Post St.

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Physicians.

Visiting, *Consulting*,
DR. GUY E. MANNING, DR. WM. BOERICKE.
DR. JAMES WARD

Attorneys.

R. B. MITCHELL, D. H. WHITTEMORE, E. B. YOUNG.

Matron,
MRS. M. L. DAVIS.

President's Report

To the Board of Managers and Members of the S. F. Nursery for Homeless Children:

LADIES AND GENTLEMEN:

ON account of illness and absence from the State, our esteemed President, Mrs. William Frank, after occupying the position a few months, tendered her resignation, which was reluctantly accepted and the Vice-President was selected to fill the position for the remaining months of the year.

It is very gratifying to be able to report the continued success of the institution in its chosen field. During the year one child has been adopted, and two have been provided with permanent homes. At the end of the year 1899 we had seventy-three children in the Home, and at the present time we also have seventy-three.

We commenced the year with a balance in our Treasury of $6.27, and now report a balance on hand of $491.23 exclusive of the amount to the credit of the Building Fund.

We are grateful for assistance rendered by interested friends, especially the Trustees, and it is a pleasure to refer particularly to the untiring services of our attending physician, Dr. Guy E. Manning, also Dr. James W. Ward and Dr. Wm. Boericke, consulting physicians; not forgetting our dentist, Dr. O. B. Burns. To our recording and corresponding Secretaries, and our Treasurer, we are more than thankful for the ability and zeal shown in their respective duties. To our Matron, Mrs. M. L. Davis, is due much credit for her care and attention to the Home; especially should she be commended for her efforts in collecting funds from the "Inmates' Relations,"

showing an increase of nearly one thousand ($1000) dollars above any previous year. Owing to the decreased amount received from the State, the increase above referred to, is of material benefit to the Nursery, thus beginning the New Century under very gratifying circumstances.

By the combined efforts of the Lady Managers and their friends, the "Levee" held in the Maple Rooms of the Palace Hotel on November 14th, was a pronounced success, the net receipts being $858.00.

The Mizpah Charity Club, the Beehive Circle, the Haymakers, as well as the Needlework Guild, the Belvedere Sewing Circle and the Forum Club, have been most generous and helpful.

The young ladies comprising the Girls' Auxiliary have been sadly missed during the past year. Is it not possible to re-organize this useful band of workers? Their assistance is greatly needed.

No action has been taken thus far towards securing a site for our future home. Aware that we cannot always remain in our present quarters, we must not lose sight of this purpose in the midst of our other duties. It has been suggested that a special committee be appointed, composed of members of our Trustees, and the Managers, to whom could be delegated the power to select a site, reporting the result of their efforts, for approval. Let us hope that the incoming Board will act favorably upon this suggestion, and also upon the adoption of Home Rules covering the Nursery work in all departments, thus avoiding complications which frequently arise.

Thanking the ladies for their indulgence and wishing them unbounded success in the future, I bespeak for my successor true courage, to continue the good work for benefit of the little ones under our charge.

Respectfully submitted,

CLARA S. PEW,

January 8, 1901. *President.*

Annual Report of Secretary

LADIES AND GENTLEMEN:

THE report of the eleventh year of the quiet usefulness of the S. F. Nursery for Homeless Children is presented with pleasure. The twelve regular business meetings and nine special meetings have been well attended.

On the first of January, 1900, the Matron reported seventy-three children in the Nursery; since that time fifty-eight children have been admitted and fifty-eight removed, leaving January 1, 1901, seventy-three children in the Nursery and showing that one hundred and thirty-one children had been cared for during the year. Homes have been found for six children and fifty-two have been returned to parents or relatives who found they were again able to give the little ones a home. The oldest boy in the Institution, left at the Nursery a foundling of three months of age in 1899 and since grown to be a strong, useful boy, has been found a good home in the country. Also two little orphans who have been with us for a long time have been placed in good homes. Our corresponding secretary has written during the year three hundred and thirty-one letters, gratefully acknowledging all kinds of contributions, all of which found a place and relieved a need.

Last, but not least, we wish to thank our friends who have given the little ones a happy time. To the Market St. R. R. Co. for transportation to the Park. To the Chutes management, who gave the children a happy day, and to all the friends who contributed to the Christmas tree which was such a delight to the children.

We can but feel that our success this year has been due to the untiring efforts of the members and their earnest co-operation in our plans for success.

JESSICA R. JACKSON,
Secretary.

Treasurer's Report

RECEIPTS.		DISBURSEMENTS.	
Donations	$ 246 25	Food	$2443 62
Legacies R. B	100 00	Water	127 15
Entertainments	879 65	Rent	840 00
Inmates' Relations	2363 90	Fuel and Light	308 60
State Aid	3877 85	Clothing	282 24
Annual Dues	226 00	Printing	88 70
Monthly Subscriptions	112 50	Labor	2641 65
Advertisements	19 00	Furniture	309 70
Drawn from Reserve	288 65	Repairs	291 75
From other sources	9 15	Supplies	166 63
	$8122 95	Sundries	122 80
		Drugs	15 15
			$7637 99
Cash on hand, January 1, 1900	6 27	Cash on hand, December 31, 1900	491 23
	$8129 22		$8129 22

Respectfully submitted,

CARRIE C. MCLENEGAN.

Treasurer.

Report of Treasurer of Board of Trustees

SAN FRANCISCO, CAL., January 7, 1901.

To the President and Board of Directors of S. F. Nursery for Homeless Children:

I have the honor to submit my report as Treasurer for the year ending December 31, 1900:

Cash on hand December 31, 1899	$8248.25
Interest for six months ending June 30, 1900	123.72
Interest for six months ending December 31, 1900	122.57
Amount on hand December 31, 1900	$8494.54

R. BRENT MITCHELL,

Treasurer.

Report of Visiting Physician

To the Officers and Members of the Board of Managers of the S. F. Nursery for Homeless Children:

LADIES:

A REMARK is often overheard coming from the regular visitor or the occasional passerby, from the stranger within our gates or our more intimate friends, regarding the healthy appearance as presented by our family of eighty children of all sizes and ages. Naturally such remark is a subject of pride, but even more so, when we know the condition and health of many of these same little ones on being admitted, or of others whom we have been able to follow, through the early weeks of infancy, up through the first years of babyhood, and on to childhood. Each year exposes the majority of them to the many diseases of childhood, for the children attend public school, and visitors, parents and newcomers enter from all parts of the City, often from institutions where disease is prevalent—so that it is not to be wondered at that sickness will be present at times, and that contagious disease will prevail when it is in the neighborhood, but the healthy appearance in general is a self-evident fact.

Those who know what it is to keep a family of three or four children well, can appreciate what it signifies when this household is increased twenty-fold. Many may think, that these are hardy little plants whom cold does not affect nor night winds blight, but that is where the mistake comes in, for where is there, or I may say where *was* there a more delicate child than Francine? or Edgar? or Walter?—

constitutionally-affected, disease-weakened, needing just as much, aye! more care, than is necessary for a child of more magnificent surroundings. And what about the infants under our care? Bottle-fed, hand-raised, taken from a mother's arms a few days or even a few hours old—is not their case more desperate still? You who have watched the children know that they do not thrive and grow by themselves, but require constant watchfulness and care.

It is not necessary to bring to your notice a full report of my services for the year, as I have appeared before you several times, but, perhaps, it is just as well to look backwards and tabulate what has been done, though that only gives a general view to those unfamiliar with our workings.

I have made fewer calls this year than usual, for two reasons; one because we have not had such a great amount of sickness, and the other, because I have been aided by an attentive matron, who by careful watching and by superintending my directions has often been able to save me a trip and permitted me to give full directions by telephone. Seventy visits in all have been made to the Nursery, averaging six a month, but for weeks at a time I received daily telephone messages and thus keep track of all cases of illness, and if necessary made daily calls. In the summer-time there is always less to do, and I often go but once in a fortnight, or until sent for. Frequently, I have the children come to the office for treatment

In these seventy visits, numerous telephones, and dozen or so office calls, I made about 300 prescriptions. Divide that up among seventy or eighty children and it does not make many to each one in 365 days, though like all the good things of this earth, some got more than their share. Perhaps you think prescriptions do not come under the head of "good things"? Well, come with me the next time I make my rounds, and I will disabuse your minds by the number of imaginary ail-

ments these little ones can hatch up in order to get a bottle of "pills" of their own.

There was for several weeks during the summer, an epidemic resembling mumps, and but few escaped it, causing the afflicted ones much pain and annoyance. Besides this there has been some real mumps, and a few cases of whooping-cough; chicken-pox likewise had its devotees, and now just as we are about to finish our year, the measles have gained a foothold and the sickroom is rapidly filling up, but as results have always been of the best in these epidemics we do not fear any trouble. One of the older boys, as you know, we took to the Sanitarium for a month, not on account of the seriousness of his trouble—chorea—but to get him away from the noise and excitement surrounding him and, in order that he might be watched more closely. Happily he is improving right along, and will soon be able to return to his school duties. Our smallest specimen, who, when she arrived, weighed about four pounds and was about six hours old, while still tiny, seems to be holding her own and we have great hopes for her.

As you know, I have all applicants for admission sent to me first for examination, not on their own account so much as to protect the others; I seldom refuse them unless they have some disease which may be harmful to those already in the institution. I have examined during the year 59 applicants, and out of that number refused two, both of them having a contagious skin disease, and while many of the others were predisposed to croup, catarrhs, stomach trouble or throat affections, I accepted them, feeling confident that their condition could be improved.

For the fourth year I have the pleasure of entering in my records—"no deaths". This statement is not made in a boastful spirit, but in a thankful one, for it means more to me upon whom the responsibility of life and death depends, than even to you, no matter how interested you may be in the work, so that I can rejoice with you most fully over the

record. And not alone of personal or local interest are the records of the health of the children, and the death-rate among them, but likewise of national, for each year the proportional rate of sickness and health, and other statistical matters are sent East, to be compared with institutions of a similar character, so it behooves me to have a good report to present.

In returning thanks I have no one to single out, for Managers, matron, attendants—all are attentive and helpful to me, and one and all have my thanks most sincerely. The Homœpathic Sanitarium deserves our gratitude for their care and the bed put at our disposal when Joe needed extra attention. Drs. Ward and Boericke as consultants in the same case, have my thanks.

Thus closes my ninth year with the Nursery, and I sincerely hope that the new year and the new century may bring you and your work the prosperity and success you deserve for your kindness to these little ones who have no other home to call their own.

Sincerely yours in the good work,

DR. GUY E. MANNING,
Attending Physician.

Members

LIFE MEMBERS

Mrs. Adam Grant
Mrs. Isaac Hecht
Mr. Thomas Magee
Mrs. Jonas Meyers
Mrs. Henry Meyers
Mrs. E. A. Hagar
Mr. Adolph Spreckels
Ethel Mary Crocker
Mrs. Wm. H. Crocker
Marion Sahlein
Mr. John W. Mackey
Mr. Morris Meyerfeldt
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Miss Helen Cowell
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Mrs. Daniel Meyers
Mrs. Julius Simon
Mrs. C. A. Spreckels
Mr. Claus Spreckels
Mrs. Thos. Denigan
Mr. Thos. Denigan
Hilda A. Sampson
Mrs. Henry Cowell
Mr. Henry Cowell
Mrs. Henry Miller

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Mrs. W. E. Deane
Mr. William Haas
Mr. J. A. Roy
Mrs. W. H. Rodda
Mrs. E. W. Crellin
Mr. Wm. E. Brown
Mr. F. W. Lougee

SUBSCRIBERS

Anspacher, Mrs. S.	$2 50
Ackerman, Mrs. J. S.	5 00
Adler, Mrs. M.	2 50
Arnstein, L.	2 50
Brown, Mrs. A. A.	2 50
Burns, Mrs. O. B.	2 50
Bertz, Mrs. J.	2 50
Bachman, Mrs. S. H.	3 00
Brandenstein, Mrs. M.	2 50
Bibo, Mrs. S.	2 50
Countryman, Mrs. W. H.	2 50
Cowell, Miss S. E.	2 50
Cahn, Mrs. J.	5 00
Crim, Mrs. W.	2 50
Cahen, Mrs.	3 00
Doane, Mrs. Willard	12 00
Dunn, Mr. R.	12 00
Dorr, Mrs. L. L.	2 50
Dinkelspiel, Mrs. S. B.	2 50
Denigan, Mrs. Thomas	12 00
De Young, Mrs. M. H.	12 00
Dernham, Mrs. A.	7 00
Dernham, Mrs. H.	5 50
Elder, Mrs. James	2 50
Esberg, Mrs. M.	2 50
Elliott, Miss Louise	3 00
Frank, Mrs. Wm.	2 50
Franetta, Mrs. J.	2 50
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Grinbaum, Mrs. S.	5 00
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Gould, Mr. J. L.	7 00
Goldstein, Mrs.	5 00
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Hobbs, Mrs. J. K. C.	12 00
Heggerty, Mr.	3 00
Hellman, Mrs. I.	2 50
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Hecht, Mrs. A. E.	5 00
Jackson, Mrs. Wm. E.	2 50
Jacobi, Mrs. J. J.	3 00
Jones, Mrs.	3 00
Kinne, Mrs. C. M.	2 50
Kinne, Mrs. G. W.	5 00
Kline, Miss	5 00
King, Mrs. H. L.	6 00
Lachman, Mrs. S.	5 00
Levy, Mrs. S. W.	2 50
Levy, Mr.	3 00
Law, Mrs. H. E.	3 00
Leake, Mrs. W. S.	4 50
Lougee, Mr. F. W.	12 00
Lowenberg, Mrs. I.	5 00
Mizpah Charity Club	2 00
Mann, Mrs. C. H.	12 00
Martin, Mrs. H.	2 50
Mills, Mrs. Edward	3 00
McLenegan, Mrs. S. B.	2 50
Niebaum, Mrs.	3 00
Neustadter, Mrs. D.	2 50
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Osborne, Mrs. H.	2 50
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Pew, Mrs. J. W.	2 50
Preston, Mrs. E. F.	3 00
Rigby, Mrs. Wm.	5 00
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Sweeney, Mr. L. H.	5 00
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Swett, Mrs. William	2 00

Thomas, Mrs. Wm.	2 50
Truslow, Miss C	2 50
Thayer, Mr. I. E	5 00
Taussig, Mrs. H. A	3 00
Wright, Mrs. C. S	12 00
Wright, Mrs. F. V	2 50
Walter, Mrs. I. N	5 00
Weil, Mrs. L. B	2 50
Wormser, Mrs. I	5 00
Wilson, Miss C	2 50
Wilson, Mrs	2 50

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Breuss Café

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Bee Hive Club
Belvedere Sewing Club
Mizpah Charity Club
Needlework Guild (San Rafael Branch)
Needlework Guild (San Francisco Branch)
Forum Club
Dorcas Society—Rector, Cal.
Theodate League

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Mrs. Geo. Tasheira
Mrs. Ed. Newhall
Mrs. Ober
Mrs. E. O. Ruser
Miss M. Cosgrove
Mr. Maskey

158 letters of acknowledgment sent during the year.

CARRIE V. TRUSLOW,
Corresponding Secretary.

PREAMBLE

WHEREAS, The members of the Incorporation incorporated as the "San Francisco Female Hospital," by certificate filed in the office of the Clerk of the City and County of San Francisco, State of California, on the first day of March, 1878, have found that the objects and purposes expressed in said certificate are not work which is required of said corporation, and the members of said corporation desire to change their work, and incorporate themselves as a benevolent corporation under the provisions of the Civil Code of the State of California; now therefore,

Resolved, That all persons who are members—honorary, life or annual—of the San Francisco Female Hospital are associated together for the purpose of forming a corporation for the care of Homeless Children.

ARTICLES OF INCORPORATION.

March 24, 1892.

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, have this day voluntarily associated ourselves together for the purpose of forming a corporation under the laws of the State of California. And we hereby certify—

First. That the name of said corporation is SAN FRANCISCO NURSRY FOR HOMLSS CHILDRN.

Second. That the purposes for which it is formed are: To obtain and receive by gift, bequest, devise, barter or purchase, land or property in the City and County of San Francisco, State of California, and to erect buildings to be used for the purpose of a Home for little ones under twelve years.

Third. That the place where its principal business is to be transacted shall be in the City and County of San Francisco, State of California.

Fourth. That the term for which it is to exist is fifty years from and after the date of its incorporation.

Fifth. That the number of its Directors or Trustees shall be five, and the names and residences of those who are appointed for the first year and until their successors are elected and qualified, are: SIDNEY M. SMITH, San Francisco; C. M. GORHAM, San Francisco; JAMES H. DOBINSON, San Francisco; C. S. WRIGHT, San Francisco; DR. JAMES W. WARD, San Francisco.

Sixth. That there is no capital stock and there are no shares.

Seventh. That no capital stock has been subscribed for.

BY-LAWS.

ARTICLE I.

The name of this Society shall be SAN FRANCISCO NURSERY FOR HOMELESS CHILDREN.

ARTICLE II.

OBJCETS.

The objects of this society shall be: to obtain and receive by gift, devise, barter or purchase, land and property in the City and County of San Francisco, in the State of California; to erect or lease buildings and furnish the same, to be used, under the direction of the Board of Managers, for the purpose of a Home for poor children under twelve years of age, needing care and protection, and to receive State Aid, membership fees, and any donations, the same to be disbursed for the maintenance of said children.

ARTICLE III.

MEMBERSHIP.

SECTION 1. Any person making a single payment of fifty dollars to the funds of the Society shall be a life member. Any child under sixteen years of age, making a single payment of twenty-five dollars shall be a life member. Any person making a single payment of twenty dollars shall be an honorary member, and any person making an annual payment of two and one-half dollars shall be an annual member.

ARTICLE IV.

TRUSTEES.

SECTION 1. The Trustees of this Society shall consist of a Board of five *men*, who shall be members of this Society, and shall be elected by the members of the Society at its annual meeting, and shall hold office until their successors are elected and qualified.

SEC. 2. The Trustees of the Society shall exercise, conduct and control its corporate powers, business and property. It shall be their duty in all important matters to consult with the Board of Managers as a whole or by committee. At each annual meeting they shall render to the Society a full report of all property, real and personal, held in trust by them.

SEC. 3. Vacancies in the Board occurring between annual meetings may be filled by election by the remaining Trustees.

SEC. 4. The Board of Trustees shall elect their own President, Vice-President, Secretary and Treasurer, at their first meeting after their election.

SEC. 5. The President of the Board of Trustees shall preside at all meetings of the Board of Trustees. The Vice-President shall, in the absence of the President, perform the duties of the President. The Secretary shall keep a record of the proceedings of the Board and shall keep its accounts.

SEC. 6. The Treasurer shall receive and safely keep and account for all money that may come into his hands from all sources. All money received by the Treasurer of the Board of Trustees for building or other specific purposes, shall be held subject only to the joint order of the Board of Trustees and the Board of Managers.

ARTICLE V.

MANAGERS.

SECTION 1. The Managers of this Society shall consist of a Board of twenty-four *women* who shall be members of the Society, who shall be elected by the members of the Society at its annual meeting, and shall hold office until their successors are elected and qualified. If any member of the Board of Managers is absent three consecutive meetings, except by reason of sickness or absence from home, her place may be declared vacant, and all vacancies in the Board which may occur between its annual meetings, may be filled by the remaining Managers.

SEC. 2. In order to carry out the objects of the Society, the Board of Managers shall have power to devise and adopt measures to that end, to make such contracts as may be necessary thereto, and to control such funds of the Society as may be necessary and applicable for its current expenses. The Board shall make its own By-Laws and all rules and regulations necessary for the proper government of the Home.

SEC. 3. The Board of Managers shall elect from its own number a President, three Vice-Presidents, one Recording Secretary, one Corresponding Secretary and a Treasurer. The Board may accept the voluntary services of such visiting and consulting physicians as it may deem proper for any necessary medical attendance, and who shall receive written notice of his appointment from the Recording Secretary. The President of the Board of Managers, or, in her absence, a Vice-President, or, in

case all are absent, any member present, elected by the meeting, shall preside at all meetings, both of the Board of Managers and of the Society. The President, or, in her absence, a Vice-President, or any three members concurring, shall have the power to call a special meeting. At all meetings, either regular or special, five members of the Board of Managers shall constitute a quorum. The President may appoint such committees as may be necessary.

SEC. 4. The Recording Secretary shall keep a record of the proceedings of every meeting and make an annual report of the same, and shall also notify the Board of Managers of any of its regular or special meetings. It shall be the duty of the Recording Secretary or of some committee appointed for the purpose, to keep a correct record of all inmates admitted to the Nursery, the date of admission, their names and nationalities, those of their parents, and whether alive or dead, and their last residence.

SEC. 5. The Corresponding Secretary shall make written acknowledgement of all donations, and keep a list of the names of the donors.

SEC. 6. The Treasurer shall have charge of the funds, subject to the order of the Board; shall keep an accurate account of all receipts and expenditures, and shall report their amount at the monthly meetings, as also at the annual meetings of the Society. She shall also keep a list of the names of the members of the Society.

ARTICLE VI.

MEETINGS AND ELECTIONS.

SECTION 1. The meetings of the Board of Managers shall be held on the first Tuesday of each month. The annual meetings of the Society shall be held on the second Tuesday in January of each year, at which time the election of Trustees, Managers and Officers shall take place. All elections shall be by ballot, and all Trustees and Managers shall be chosen to serve for one year, and until their successors shall be elected and qualified. One judge of election and two tellers shall be appointed by the President, the tellers to receive the ballots, the judge to count the votes in the presence of the tellers, and the person receivieng the majority of the votes to be declared elected. All members of the Society in good standing shall be entitled to vote at all meetings of the Society.

SEC. 2. At all meetings of the Society a quorum shall consist of not less than eleven members present.

SEC. 3. The Trustees, Managers and Officers shall be notified of their election by the Recording Secretary.

SEC. 4. At least ten days' notice of the annual meeting of the Society shall be given by publication in some daily newspaper in San Francisco, unless such meeting is held pursuant to adjournment.

ARTICLE VII.

AMENDMENTS.

SECTION 1. These By-Laws may be amended by a vote of two-thirds of the members present at any regular or special meeting of the Society; *provided*, such alteration or amendment shall have been proposed at a meeting of the Board of Managers held not less than one month previous.

FORM OF BEQUEST.

To those who may feel disposed to donate by will to the benevolent objects of this Society, the following is submitted as a form:

FORM OF BEQUEST OF PERSONAL PROPERTY.

I give and bequeath unto the "San Francisco Nursery for Homeless Children," a corporation existing under the laws of the State of California, the sum of.....Dollars, to be applied to the uses of said corporation.

FORM OF DEVISE OF REAL PROPERTY.

I give and devise unto the "San Francisco Nursery for Homeless Children," a corporation existing under the laws of the State of California, all (here insert description of property).

Together with all the appurtenances, tenements and hereditaments thereunto belonging or in anywise appertaining. To have and to hold the same unto the said corporation, its successors and assigns forever.

AUXILIARY

TO THE

Board of Managers, S. F. Nursery for Homeless Children

Auxiliary Report

After a year of inactivity the "Girls' Auxiliary" has been reorganized under the name of "San Francisco Nursery Auxiliary" and as it is the intention of the members to take up the work with renewed energy, help from all friends will be most gratefully received.

MRS. O. D. AUSTIN, *President.*
MISS SUSIE WELLS, *Vice-President.*
MISS VIOLET RULOFSON, *Secretary.*
MISS MARGARET GIBB, *Treasurer.*

BY-LAWS OF THE AUXILIARY

— OF THE —

Board of Managers of the Nursery for Homeless Children

ARTICLE I.

NAME.

SECTION 1. This society shall be known as "The Auxiliary to the Board of Managers of the Nursery for Homeless Children."

OBJECTS.

SEC. 2. To assist the Managers to care and provide for the children.

MEMBERSHIP.

SEC. 3. The payment of twenty-five cents per month dues shall constitute either active or associate membership.

ARTICLE II.

MEETINGS.

SECTION 1. Business meetings shall be held on the Second Tuesday afternoon of each month, at a place decided by the members. The Secretary shall send notice of all business meetings to each member.

SEC. 2. Special meetings may be called by the President or at the request of any three members of the Auxiliary, notice of which shall be sent to every member. Four shall constitute a quorum of membership of twenty or less.

ARTICLE III.

DUES.

SECTION 1. Dues shall be twenty-five cents monthly for both active and associate members.

SEC. 2. The Auxiliary may by majority elect honorary members.

ARTICLE IV.

OFFICERS.

SECTION 1. The Officers of the Auxiliary shall be President, Vice-President, Secretary and Treasurer.

SEC. 2. The Officers shall be elected annually on the first meeting in January.

A special election to fill a vacancy in office may be held at any regular business meeting, due notice of the same being given by postal to all regular members.

SEC. 3. A majority vote by ballot of those present shall be necessary to elect. The Secretary must notify all members of the time and place of election.

ARTICLE V.

DUTIES OF OFFICERS.

SECTION 1. The President shall preside at all meetings of the Auxillary and shall appoint committees.

In the absence of the President, the Vice-President shall preside and in the absence of both President and Vice-President, a President pro tem. shall be elected.

SEC. 2. The Treasurer shall receive all money due the Auxiliary, receipt for the same and pay all bills against the Auxiliary, after the same have been approved and report to the Secretary the amount of receipts and disbursements. She shall make an itemized report monthly to the Auxiliary of all receipts and disbursements.

SEC. 3. The Secretary shall keep the records and attend to the correspondence of the Auxiliary. She shall embody in her records the name of the member making or seconding a motion, also the amount of money received or distributed by the Treasurer.

ARTICLE VI.

COMMITTEES.

SECTION 1. The President shall appoint an Auditing Committee of three whose duty it shall be to examine bills and audit them, and also reports.

The President shall also appoint any committee for special duties that may become necessary.

ARTICLE VII.

SECTION 1. Any part of these By-Laws may be suspended by the unanimous vote of those present at a business meeting.

SEC. 2. Any amendment of these By-Laws must be made in writing and read at two consecutive meetings before being acted upon.

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